

New Hampshire Department of Agriculture, Markets & Food
Division of Agricultural Development

Agricultural Promotion Grant Program

Guidelines

Purpose: All grants will go to the promotion of New Hampshire agriculture for the purpose of advancing the industry's economic viability and sustainability.

Grant projects may focus in the following areas, but are not restricted to these areas:

- Pest and disease prevention, control and eradication
- Food Safety
- Research
- Market Promotion
- Farmers' Markets

Funds: All reasonable proposals with appropriate cost documentation will be considered. Grant distribution is by competitive process, based on the merits of the application and support materials. No match is required by the recipient organization, but in-kind or other services, such as labor provided by the applicant, will enhance the application.

Eligibility: Only New Hampshire organizations, agencies and associations may apply for funding. Individual business activities are not eligible, however, organizations are encouraged to seek applications from their membership to be considered by the association for submission to the program.

Grants are not available for the grantee's operating expenses. Funding is not available for political support purposes or memberships in professional societies or trade organizations. Grant funds should not be used for programs the applicant is already funding. Funds may not be used for construction projects.

Preference will be given to those proposals that appear to give the broadest benefit to the New Hampshire agriculture community. Projects must be completed within one year of dispensation of funds.

Accounting: Applicants shall maintain an accurate record of expenditures incurred and shall submit, upon completion of the project, the following:

- A full financial statement summarizing expenditures
- Copies of all paid invoices with copy of canceled checks attached
- A report on the project and its results in terms of objectives stated
- Copies of material produced, when feasible

Interim financial and progress reports may also be required.

(over)

To Apply: Submit application, available from the NH Dept. of Agriculture, Markets & Food by 4 p.m., January 4, 2002 to:

NH Dept. of Agriculture, Markets & Food
PO Box 2042 (25 Capitol St. for hand deliveries)
Concord, NH 03302-2042.

All eligible applications will be reviewed and recipients chosen based on the merits of the project as put forth in the application.

Prior to receiving funding, successful applicants will be required to sign an agreement with the Department indicating their responsibility to complete the proposed tasks and authorizing the Department to view and certify the project as complete. Payment of funds to the applicant may be made in installments contingent upon satisfactory completion of the project tasks.

The New Hampshire Department of Agriculture, Markets & Food reserves the right to reject any application or to recommend modifications to any project proposal. For more information contact Gail McWilliam Jellie at 271-3788.

New Hampshire
*Department of Agriculture,
Markets & Food*