How do I View & Print My Pay Stub in iSolved?

1) Select **Employee Self Service**
2) Select **Pay History** tab
3) Select the **Year** using the drop down menu that the check was issued
4) Select the check under **Check Date** that you would wish to view/print. Using the scroll bar on the right hand side checks can be viewed from previous pay periods.
5) Once the check date is selected click **View/Print Pay Stub**

3.

1.

Search the menu

4.

Pay History

Scroll Bar

EMPLOYEE MANAGEMENT

Year: 2016 [▾]

2.

EMPLOYEE SELF SERVICE

5.

Check Date	Gross Pay	Total Hours	Net Pay	Check\Voucher #	Check Amount	Description	PR Run #
12/30/2016	0.00	-1103.00	-590.82		-590.82	Adjustment	2824
12/16/2016	0.00	1103.00	590.82	24362	590.82	Regular Check	2790

Employee Profile Picture
ESS Misc Data Sets
ESS Misc Fields
Pay History
W2/ACA/1099 Forms
Benefits Summary
Benefit Plan Details
Benefit Enrollment Wizard
Benefit Enrollment Transaction...

🖶 View/Print Pay Stub

Check Type:	Adjustment	Gross Pay:	0.00	**Test Employee**		Employee #:	20274	**Project Code**
Check Date:	12/30/2016	Gross Wage:	0.00	ROCKVILLE, MD 20850		Soc Sec #:	XXX-XX-9999	**Department**
Period End:	12/22/2016	Net Pay:	-590.82		NASDA	Fed Filing:		**St Filing:**
Period Begin:	12/8/2016	Check Amt:	-590.82			Fed Exemptions:		**St Exemptions:**
Payroll Run #:	2824	Check #:				Fed Additional:		**St Additional:**