



Sarah Huckabee Sanders  
Governor

# ARKANSAS DEPARTMENT OF AGRICULTURE

1 Natural Resources Drive, Little Rock, AR 72205  
agriculture.arkansas.gov  
(501) 225-1598



Wes Ward  
Secretary of Agriculture

## AN EQUAL OPPORTUNITY EMPLOYER JOB OPPORTUNITY

July 1, 2025

<b>Title:</b> Attorney II <b>Location:</b> Pulaski County/Little Rock	
<b>Department of Agriculture</b> Administration 1 Natural Resources Drive Little Rock, AR 72205  Hiring Authority: Alex Johnston Phone: 501-219-6362 E-mail: <a href="mailto:alex.johnston@agriculture.arkansas.gov">alex.johnston@agriculture.arkansas.gov</a>  Standard State of Arkansas employment application required. Apply online: <a href="http://arcareers.arkansas.gov">http://arcareers.arkansas.gov</a> .	Entry Level Salary: \$85,943  Grade: SPC05  Position: #22138847 Req ID: #49858

### STATE'S MINIMUM QUALIFICATIONS

#### Education/experience requirements:

- Must possess a Juris Doctorate from an accredited law school.
- Two years of experience as an Attorney.

#### Licensure/Certifications:

- Must be licensed as an Attorney in the State of Arkansas.

#### Knowledge and Skills:

- Strong understanding of Arkansas state laws, administrative regulations, and judicial procedures.
- Advanced legal research skills, with proficiency in using legal databases (Westlaw, LexisNexis, Fastcase).
- Ability to draft and review legal documents, contracts, and policy statements with precision.
- Experience with litigation, case management, and dispute resolution processes.
- Ability to assess complex legal matters and develop sound legal strategies.
- Strong written and verbal communication skills to convey legal concepts to various stakeholders.
- Capacity to provide strategic legal advice and anticipate legal risks.
- Ability to manage multiple legal matters and deadlines simultaneously.
- Ability to advocate for the agency's interest while working toward fair resolutions.

**Preferred Qualifications:**

- Background in municipal finance and public construction.
- Knowledge of agriculture and environmental law.
- Knowledge of the Arkansas Administrative Procedure Act.
- Knowledge of Arkansas's Freedom of Information Act.
- Familiarity with United States Department of Agriculture conservation and grant programs.
- Familiarity with the National Flood Insurance Program.