



Powering On and Getting Started on Your New MacBook Neo

1. Unbox your laptop. Note that the box comes with the laptop and a charger.
2. When you open your laptop, it should boot up on its own.
 - a. If it does not, plug in the laptop and wait 10 minutes. Open the laptop again.
 - b. If the laptop still does not boot up, press and hold the lock key (lock icon on the key) in the top right corner of the keyboard.
3. A “Select Your Country or Region” screen appears. Click on United States. Click on “Continue.”
4. Review “Safety & Handling” and then click “Continue.”
5. Next, a “Transfer Your Data to This Mac” screen appears. Choose “Set up as new.” Click on “Continue.”
6. An Accessibility screen appears. Click “Not Now.”
7. Now you will be asked to select your Wi-Fi network. Plug in the Hotspot you received. You may need to use the USB C cable to be able to plug it into the MacBook. Then, in the bottom left corner, click “Other Networks.” Then click the option that includes Ethernet.
8. A screen with Device Management appears. Click enroll.
9. Next, you will create a Mac Account
 - a. Choose any photo you would like.
 - b. Insert your full name. The Folder input will auto populate when you click on it.
 - c. Enter a password you will remember. This is the password you will use to unlock your MacBook every day. If needed, WRITE DOWN YOUR PASSWORD.
 - d. Click “Continue.”
10. The next screen is Location Services. Tick “Yes” to allow location services. Click “Continue.”
11. The next page is about the style and look. Choose whichever you prefer. Click “Continue.”
12. You should now be on the home screen of your new MacBook. Please allow 15 to 30 for all necessary applications to install.

You will primarily be using Chrome or Microsoft Edge to access the Internet, READI, your email, and iSolved. You can open Chrome or Microsoft Edge by guiding your mouse to the bottom dock at the bottom of the screen. Hover over different applications. Click on the application you want to open.